

Pheasey Park Farm Primary School and Early Years Centre

Governing Body Policy and Induction Pack September 2020

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Governors Handbook/Guide to Law-DfE-can be accessed through the DfE Governors Site

Pheasey Park Farm Primary School and Early Years Centre

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All Governors

DBS Application-see School Office - upon appointment

Governor information Form - upon appointment

Governor Declaration - Annual

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Governors Code of Conduct and Social Networking Agreement - Annual

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Financial Skills Audit -Governors - Annual

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Pheasey Park Farm Primary School

Governors Induction Pack

Welcome from the Chair

Dear Governor

Thank you for your interest in joining the Governing Body of Pheasey Park Farm Primary School and Early Years Centre. We warmly welcome you into our school community.

Pheasey Park Farm Primary School and Early Years Centre is rapidly developing and our aim is to become a Centre of Excellence for our children.

The Governors of Pheasey Park Farm are committed to providing the very best standards possible for the pupils and we look forward to working with you to achieve this aim.

As Chair, it is my intention to work closely with the Governors to make the necessary improvements and to move the school forward in all aspects of its work.

I would like to thank you for your interest and I look forward to welcoming you at the next meeting.

In the meantime please make an appointment with the Head Teacher in advance of the next meeting where possible for your induction meeting.

Mrs. K. Bill
Chair of Governors

Pheasey Park Farm Primary School and Early Years Centre

Background Information

Our Vision is to develop a learning community where all children enthusiastically participate, excel and are proud of their achievements across the curriculum.

We have the motto "Believe and Achieve " to remind everyone in the school community, pupils, parents, staff and governors that we should always have high expectations of ourselves and each other. If we believe we can do it then we really can do it.

OUR PLEDGE

Our vision and mission statement are clearly set out. We have our 11 year pledge - our promise of 11 valuable opportunities during their time with us.

OUR INTENT

Basic Principles:

1. Learning is a change to long term memory
2. We aim for our pupils to experience a wide breadth of study and have, by the end of each key stage, long-term memory of an ambitious body of procedural and semantic knowledge.

Curriculum Design and Breadth

When planning our curriculum we consider our principles, local issues, cultural capital, subject topics and high expectations for all our pupils. We ensure that we provide a progression model by:

- recognising children's prior learning
- providing high quality and progressive learning experiences
- allowing the children to develop interpersonal skills
- building resilience, creativity, problem solving and critical thinking skills
- developing an awareness of health and safety
- promoting tolerance and diversity including Cultural Capital and British Values

Our Curriculum Drivers are:

Possibilities - For pupils to be aware of all opportunities available to them and to have high aspirations for their future.

Resilience - For pupils to have the courage to bounce back from any setbacks or challenges and maintain a positive outlook on life.

Diversity - For pupils to appreciate and understand that each individual is unique and to recognise and celebrate our individual differences.

Our Intent, Implementation and Impact is based on locally identified issues and the thread of independence runs through all that we do.

The school recognises the important part parents play and places high priority upon relationships with parents and the local community.

Pheasey Park Farm Primary School was formed as a result of the amalgamation of two schools. The school gained Grant-Maintained status on 1st September 1996. Since 1st September 1999 this changed to Foundation Status and in February 2020 the School became part of Elston Hall Multi Academy Trust.

Pheasey Park Farm Primary School is situated in the heart of a pleasant residential area on the edge of Birmingham, close to Beacon Regional park. A unique feature is the environment which borders on city, town and country. The school site is extensive, the building is spacious and pupils access a wide range of facilities.

Our large, bright Nursery Unit is well equipped and has its own outdoor play area. In addition to the Nursery on the ground floor, there are Reception and KS1 classrooms, large hall and 2 dining rooms. The general office is just off the beautiful entrance hall so as to be accessible to parents.

On the upper floor are the KS2 classrooms, a well stocked library and a large hall with a curtained stage. There is a room for Art, Design Technology or cookery with pottery kiln. The music room has a wonderful stock of varied instruments, including computers and music keyboards. Our newly developed Digital Learning Suite further enhances children's learning as well as providing quality training opportunities for Staff. There are also recently installed Interactive SMART Boards in all Classrooms. A 21st Century Collaborative Classroom is at the centre of our Collaborative learning initiatives.

Our swimming teachers are based in the swimming pool on site which is designed for teaching and has its own changing rooms adjacent to it. Outside we have an outdoor classroom, an adventure playground, tyre play and climbing equipment, two large playgrounds and a field for sports activities.

The children respond well to learning in well ordered and attractive surroundings. Our primary school offers the opportunity for your child to feel secure in belonging to one establishment from the age of 3 years to 11 years. It enables younger and older children to work side by side and benefit from each other's contribution to the school community. We have whole school policies for the curriculum so that your child will progress through continuous planned stages of learning.

The Curriculum includes daily English and Mathematics lessons which together with all other national curriculum subjects offers a broad range of additional knowledge and skills. Music, Sport, German and Digital Learning are taught by specialist Staff and there is a wide range of Extra Curricular Clubs including Music, Art and Sport.

Section 5 Ofsted Inspection-Pheasey Park Farm Primary School
-24th and 25th May 2016

We are delighted that our school has been graded as **good and improving** in all areas of its work with Inspectors clearly stating that:

...the governing body, head teacher and senior leaders have a strong drive towards excellence.....

....there is strong capacity for further improvement...

We are very proud of our children and staff for the work that has been undertaken and we thank wholeheartedly our parents and governors for their work and support to the school. This is an outstanding achievement.

We are particularly pleased that inspectors have noted that good and better teaching by teachers and support staff across the school has led to significantly improved progress for our children.

We are equally pleased that pupils' personal development has been recognised as strong and that behaviour has been noted as exceptionally good.

Outcomes have been recognised as good and rising and it is our intention that this rapid drive towards excellence will continue so that we are recognised as an Outstanding School in our next Section 5 Inspection.

The Children's Centre (now known as Early Years Centre) was formally designated on February 8th 2007, recognising it as a facility to deliver a core of integrated services to families with children under five.

Section 49 and 50 Ofsted Inspection

Pheasey Park Farm Children's Centre-3rd and 14th March 2017 (Now known as Early Years Centre)

We are delighted that the Centre has been graded as **good and improving** in all areas of its work with Inspectors clearly stating that:

many changes, including the imaginative development of the outside play space, have been made since the last inspection....

leaders and managers provide strong leadership and have a clear vision to develop a learning community where all children enthusiastically participate....

Staff are highly skilled and provide activities that cater well for children's individual learning needs.

Children are happy in the nursery and demonstrate by their behaviour that they feel emotionally secure...

Arrangements for safeguarding are effective and children's good health is promoted well...

all groups of pupils make good progress from their starting points and are well prepared for the next stage in their learning...

We are particularly pleased that inspectors have noted that staff know the children very well and plan effectively for their learning.

We are equally pleased that pupils' personal development has been recognised and children are happy in the nursery and demonstrate by their behaviour that they feel emotionally secure.

Outcomes have been recognised as good and rising and it is our intention that this rapid drive towards excellence will continue so that we are recognised as an Outstanding Centre at our next Inspection.

Our provision includes:

Full day child-care which is OFSTED registered, is open from 7.30 a.m. to 6p.m. for 48 weeks of the year in the Early Years Centre and in other rooms in the school building:

We offer:-

Baby Provision

Pre Nursery Provision

Nursery Wraparound

Before and After School Care

30 Hour Provision

School Vision and Mission Statement

Our Vision is to develop a learning community where all children enthusiastically participate, excel and are proud of their achievements across the curriculum.

We have the motto "Believe and Achieve " to remind everyone in the school community, pupils, parents, staff and governors that we should always have high expectations of ourselves and each other. If we believe we can do it then we really can do it.

The school recognises the important part parents play and places high priority upon relationships with parents and the local community.

Pheasey Park Farm Primary School Governors Induction Pack

Rationale

The Governing Body and Head Teacher believe it is essential that all new governors receive a comprehensive induction package covering a broad range of issues and topics. There is a commitment to ensure that new governors are given the necessary information and support to fulfil their role with confidence. The process is seen as an investment, leading to more effective governance and retention of governors.

Aims

To welcome new governors to the Governing Body and enable them to meet other members

To encourage new governors to visit the school to experience its atmosphere and understand its ethos

To meet the Head Teacher, staff and children

To explain the partnership between the Head Teacher, school and Governing Body

To explain the role and responsibilities of governors

To give background information on the school and current issues

To allow new governors to ask questions about their role and/or the school

To explain how the Governing Body and its committees work

To ensure that new governors join committee(s)

Procedures

New Governors will:

Complete a DBS Application and other relevant documentation-see School Office

Be invited to all forthcoming Governors Meetings

Be welcomed to the Governing Body by the Chair

Have the opportunity to tour the school and meet staff and children

Be consulted in the Autumn Term Meeting to be included on relevant committees and working parties.

Role of Governors

Pheasey Park Farm Primary School is part of Elston Hall Multi Academy Trust.

The role of the Local Governing Body is to manage the School and to maintain the premises.

The Governing Body has freedom to deploy resources within the School's budget according to its assessment of educational needs and priorities.

The Local Governing Body is obliged to meet at least once per term, when matters of general importance are discussed and decisions made. Special meetings are also called as necessary.

The Governing Body chooses to delegate much of the day to day running of the School to the Head Teacher and/or Committees.

These Committees are empowered to take decisions on behalf of the Full Governing Body but must report regularly through a minuting system.

Professional Conduct

All Governors are expected to publicly support the School fully in all of its functions. Any issues related to the day to day running of the School should be brought to the attention of the School Staff.

Any agenda items to be raised under Any Other Business should be brought to the attention of the Head Teacher and Chairman in advance of any meeting.

The Code of Conduct and Social Networking Agreements must be signed by all Governors

A DBS Application must be completed.

Governors Visits Policy

All visits must be agreed in advance with the Head Teacher. Purposes of visit might include:

- knowing more about the work and organisation of the school
- keeping up to date with developments
- offering visible support
- implementation of the school improvement plan, or reviewing its success

It is crucially important to make clear in advance the status of a visit to school, when undertaken on behalf of the governing body. Governors are not inspectors or advisers; it is not their job to assess the professional competence of individual Staff.

Good visiting practice will:

- include clear objectives and intentions shared and agreed beforehand with the headteacher
- take into account that a visitor's presence may affect proceedings
- give visitors a chance to get a feel for the school.

The *Governors Visits pro forma* must be completed.

All formal monitoring visits will be reported to the full governing body or the relevant committee using the agreed pro forma.

Mrs. S. Lanni
September, 2020

A Full Induction Pack will be provided for all Governors.